

AIBA General Meeting
Wednesday, May 3, 2017 at 12:40,
Augustana Room L 1-130

Minutes

Members in Attendance: Jody Rintoul, Neil Haave, Todd Nickle, Ashley Moore, Heather Addy, Kathy Davies, Christina Elliot, Vern Peters, Delsa Fluney, Kathy Lin, Sally Stuart, Cyrus Taheri, Mary Anne McLean, Sheryl Gares, Nancy McInerney, Randi Mewhort, Nina Bernstein, Mrinal Das, Kevin Friesen, Mark Wolansky, Melissa Roach, Carla Starchuk, Tom Terzin, Randy Barley

Recording Secretary: Jody Rintoul

CALL TO ORDER Todd Nickle, President, called the business meeting to order at 12:47

APPROVAL OF AGENDA Motion to accept the Agenda
● Moved: Randi Mewhort, Seconded: Mrinal Das **Carried**

APPROVAL OF PAST MINUTES Minutes of 2016 Annual Meeting held at Mount Royal University posted at:
<http://aiba.ca/Files/2016AIBA/AIBA2016minutes.pdf>
Motion to accept the Past Minutes
● Moved: Carla Starchuk, Seconded: Heather Addy **Carried**

PRESIDENT'S REPORT

- Thanks to Neil Haave for all of his support for the conference
- Thanks to Dr. Maryellen Weimer for her Keynote Address this afternoon on "What makes teaching learner-centered?". She will have a presentation on participation to kick off the ACURIT conference.
- Name change - already have the domain registered for UBEA (Undergraduate Biology Educators of Alberta) - vote later
- A lot of new membership - this is good to keep us viable and great for the publishers. Had the issue of not enough space (a good thing!) - thanks to local organizing committee for making it happen.
- Neil Haave suggested ways to get money for bringing in big names to the meetings - it looks good for the institution to have a conference on teaching and learning
- Thanks to all of the sponsors (publishers and universities)
- Thanks to the membership
- Next year's meeting is at University of Calgary

TREASURER'S REPORT Carla Starchuk (UofA) presented the AIBA Statement of Revenues and Expenses for the year ending December 31, 2016. She mentioned that the report was prepared with the assistance of Dorothy Hill and Rafik Kurji, our accountant who has worked for us *pro bono*. Rafik will continue as our accountant.

- Carla explained that unlike previously, Paypal is now treated as an account so it wasn't cleared out in January
- Question was posed about how the keynote speaker expenses are covered. Previous meetings was covered by center for teaching and learning and the host university (2015-2017)

Motion to accept the Treasurer's report

● Moved: Nancy McInerney, Seconded: Mary Anne McLean **Carried**

- ELECTION** Two new members of the board were elected to replace the two outgoing members of the board, whose three-year terms were up – Neil Haave (Vice President) and Carla Starchuk (Treasurer).
- Nominations for Members of the Board: Carla Starchuk and Carol Gibbons Kroeker.
- Motion to accept slate of officers as nominated.
- Moved by: Mary Anne McLean, Seconded: Nancy McInerney **Carried**
- Motion that Nominations cease:
- Moved by: Neil Haave, Seconded: Randi Mewhort **Carried**
- Motion to accept slate of officers as accepted:
- Moved by: Heather Addy, Seconded: Kevin Freisen **Carried**
- Welcome Members of the Board for 3-year terms: Carla Starchuk (UofA)
Carol Gibbons Kroeker (Ambrose)
- AIBA 2018 GENERAL MEETING** Professor Heather Addy from the University of Calgary has agreed to host the 2018 General Meeting next May. If you have blackouts (faculty retreats, special symposia, etc.) let us know.
- Hoping to overlap with the annual teaching conference (date TBA)
 - The membership was asked to think about any big names we would like to bring in for a keynote (U of C will likely help out if a great speaker) and whether we want a theme for the meeting
- SPECIAL THANKS**
- Thanks to the organizing committee: Shery Gares, Doris Audet, Neil Haave, Jody Rintoul, Anne McIntosh, Melanie Methot
 - Thanks to sponsors: Pearson Education, McGraw-Hill, Nelson Publishers, Augustana, Center for Teaching and Learning (UAlberta), Office of the Provost and Vice-President (Academic; UAlberta), Department of Biological Sciences (UAlberta), University of Calgary, Mount Royal University, Athabasca University, Ambrose University, Red Deer College, Lakeland College
- ACTION ITEM** Name change from AIBA to UBEA - the change will cost a small amount of money and there will have to be some bylaw changes as well. Todd Nickle will take care of both.
- Move that our name be changed from AIBA to UBEA (Undergraduate Biology Educators of Alberta)
- Moved: Neil Haave, Seconded: Mark Wolansky **Carried**
- DJOURN** Meeting Adjourned at 13:30
- Moved: Nancy McInerney, Seconded: Mary Anne McLean **Carried**

Please see <http://aiba.ca/home.html> for information on AIBA and <https://www.ualberta.ca/augustana/research/acurit> for the 2017 AIBA conference.



Accepted and posted online May 22, 2017 by Todd Nickle

Alberta Introductory Biology Association (AIBA)
Statement of Revenues and expenses for the year ended December 31, 2016
Revenues

Memberships (76 @\$30)	\$2,280
Sponsorships (2@\$200) + (1@\$250)	650
(5@\$206.10)	<u>1,031</u>
Total Revenue	3,961

Expenses

Catering for 2016 conference	\$2,027
Meeting expenses (conference, supplies, speaker gifts)	173
GST on conference expenses	110
Keynote dinner expenses	227
Paypal expenses	117
Adobe	276
Dotster	<u>130</u>
Total Expenses	\$3,060

Excess of Revenues over Expenditures **\$901**

Balance Sheet
December 31, 2016

<u>Assets</u>	2016	2015
Cash	\$3,793	3,254
Paypal Account	<u>352</u>	<u>-</u>
Total Assets	<u>\$4,145</u>	<u>\$3,254</u>

Liabilities and Members Equity

Accounts Payable	-	10
Members Equity	<u>4,145</u>	<u>3,244</u>
Total Liabilities and Members Equity	<u>\$4,145</u>	<u>\$3,254</u>

Prepared by AIBA Treasurer Carla Starchuk with Rafik Kurji (CPA)

Voted and approved on May 5, 2017 at the AIBA General Meeting